

**Children's Country Preschool**  
**11024 Church St PO Box 8**  
**Hanover, MN 55341**  
**763-498-8938**  
[www.childrencountrypreschool.com](http://www.childrencountrypreschool.com)

**APPLICATION FOR TUITION ASSISTANCE**

Name of child \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Session color you're enrolling your child in \_\_\_\_\_

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Father's Name \_\_\_\_\_

Father's occupation \_\_\_\_\_

Father's employer \_\_\_\_\_

Number of years employed with company \_\_\_\_\_

Mother's Name \_\_\_\_\_

Mother's occupation \_\_\_\_\_

Mother's employer \_\_\_\_\_

Number of years employed with company \_\_\_\_\_

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Number of children in your family and ages \_\_\_\_\_

Is your child involved or enrolled in other activities? \_\_\_\_\_ If yes, please list them.

\_\_\_\_\_

Are other adults contributing to household income? \_\_\_\_\_ If yes, please

Explain: \_\_\_\_\_

Please describe any special financial circumstances affecting the family budget.

\_\_\_\_\_  
\_\_\_\_\_

How much tuition do you feel your family can contribute each month? (You must enter an amount) \$\_\_\_\_\_

**Please attach a copy of your most recent federal income tax form.** Applications will not be considered without this documentation. All information and documentation is kept strictly confidential.

I hereby certify that all of the information in this application and all supporting documentation are true and accurate to the best of my knowledge.

\_\_\_\_\_  
Parent /Legal Guardian Signature(s)

Date\_\_\_\_\_



**Children's Country Preschool  
Tuition Assistance Agreement  
2008-09 School Year**

\_\_\_\_\_ has been approved for tuition assistance for the following class for the 2008-09 school year:

\_\_\_\_\_ Blue                      \_\_\_\_\_ Yellow                      \_\_\_\_\_ Pink  
\_\_\_\_\_ Gray                      \_\_\_\_\_ Green                      \_\_\_\_\_ Purple  
\_\_\_\_\_ Orange

Total monthly tuition is \$\_\_\_\_\_. Of this amount, tuition assistance will be \_\_\_\_%, or \$\_\_\_\_\_. Your monthly obligation is \$\_\_\_\_\_. Tuition payments are due the first school day of each month. The assistance is only valid for this school year.

Assistance Eligibility Requirements:

You must pay your portion of the tuition in a timely manner. If tuition is not received by the 10<sup>th</sup> of the month, a late fee will be assessed.

Your child must attend class regularly. If a child's attendance is not regular, the Director will notify the family to discuss the attendance concerns and determine what action needs to be taken, if any so the child can attend class regularly. If after discussion with the family the child's attendance does not improve, the Director has the discretion to revoke tuition assistance payments.

The parents or legal guardians of the child shall volunteer a minimum of 4 hours during the school year. Volunteer opportunities include school clean-up day and the annual spaghetti dinner. Contact the Director for all available opportunities and for sign up information.

Any extenuating circumstances that would make it difficult for families to meet these eligibility requirements should contact the Director to discuss possible exceptions. Any questions or concerns about the Tuition Assistance Program should also be brought to the Directors attention. If you still have concerns, please contact a School Board member.

Signing this Agreement indicates your commitment to meet the eligibility requirements of the Tuition Assistance Program and your understanding that tuition assistance eligibility may be revoked if the requirements are not met.

\_\_\_\_\_  
Parent/Guardian                      Date

\_\_\_\_\_  
School Representative                      Date

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**Children's Country Preschool**  
**Tuition Assistance Program**

The expense of preschool can stress a family's budget. Our goal is to provide a program to help eligible families reduce the economic strain through our **Tuition Assistance Program**. We continue to strive to keep our tuition as low as possible while still providing a quality preschool experience for both parent and child. A majority of our tuition assistance funds come from our parents, community and the congregation of St. Paul's Lutheran Church.

We look forward to reviewing your application.

**The application process is as follows:**

**1. Application:** Tuition assistance applications are reviewed for registered students only. Our application is available in the school office and on our website [www.childrencountrypreschool.com](http://www.childrencountrypreschool.com). Applicants must submit a copy of their federal income tax return filed the previous tax year along with the completed application. All applications and additional documentation are kept strictly confidential.

**2. Deadline:** Applicants must submit completed applications and tax returns before May 30<sup>th</sup>. The mailing address is:

Children's Country Preschool  
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**3. Notification:** Our tuition assistance committee and the Director will review all applications, and will notify all applicants of their decisions by June 30th.

**4. Agreement:** Applicants who are approved for assistance will receive the Tuition Assistance Agreement detailing the eligibility requirements for all tuition assistance payments. Following receipt of the agreement, applicants may accept or reject the assistance. **To accept the assistance, sign and return the agreement to Children's Country Preschool by July 30th.** Any offer for assistance that is not accepted by returning the signed Tuition Assistance Agreement to Children's Country Preschool by July 30<sup>th</sup> will be considered a rejected offer.

**5. Late Applications:** Assistance applications submitted after May 30th will not be considered. However, families currently enrolled who experience a financial hardship during the school year may request financial assistance at any time. The Tuition Assistance Committee and Director will consider these applications at that time.

**6. Fund Limitations:** Our financial assistance fund is limited and while all requests are considered we cannot guarantee that all applicants will receive assistance. The Tuition Assistance Committee bases its decisions on the number of requests, individual family circumstances and the availability of funds.

**7. Questions:** Please call Sue Duley, Director at 763-498-8938 with any questions about the Tuition Assistance Program.

Children's Country Preschool admits students of any gender, race, color and national or ethnic origin.